



## **Product Analyst/Assistant Product Manager**

Key Responsibilities	Key Competencies	Skills & Experience
<ul> <li>Key Responsibilities</li> <li>Provide support to the Product team in terms of admin and reporting;</li> <li>Assist in the development and maintenance of product documentation and identify process improvements;</li> <li>Involved in planning and coordinating product enhancements/changes;</li> <li>Assist with data analysis and various calculations (e.g. impact assessment as part of incident resolution);</li> <li>Assist in Product Disclosure Statement maintenance and updates;</li> <li>Support product remediation activity;</li> <li>Supporting product activity on legacy portfolio;</li> </ul>	Key Competencies  Analytical Organised Advanced Excel skills Strong relationship builder Detail Oriented	Skills & Experience  Business, Law or Commercial degree  RG146 (desirable)  2-4 years' experience in Financial services within Operations, Fund/Risk Administration, Advice, Call centre, and/or Investment Admin/client services
<ul> <li>Due diligence activity on customer and adviser collateral;</li> <li>Competitor analysis and research, and support for periodic research house surveys;</li> <li>Analysis and presentation of risk research outputs to internal stakeholders;</li> <li>Compilation and reviews of requests for information and new business tenders</li> </ul>	Good oral and written communication skills	





# **Product Manager/Product Development Manager**

Key Responsibilities	Key Competencies	Skills & Experience
<ul> <li>Implementing the product strategy for the product suite;</li> <li>Assisting with identifying, designing and implementing product innovation and changes to features and pricing;</li> <li>Contribute to the preparation of board papers;</li> <li>Managing ongoing obligations, ensuring compliance with regulatory obligations;</li> <li>Understanding and implementing regulatory change;</li> <li>Keeping up to date with current and emerging trends within the marketplace;</li> <li>Optimise client/customer experience and identify opportunities;</li> <li>Contribute to the design, development and launch of new products;</li> <li>Project Managing remediation activity;</li> <li>Evaluate competitiveness, cost and pricing of products and services, and providing recommendations of solutions and improvements;</li> <li>Review, update and sign off of for disclosure documents, marketing collateral and calculations (Document Owner);</li> <li>Providing subject matter expertise and Product sponsorship in enterprise projects;</li> <li>Complex reporting and analytics;</li> <li>Develop and maintain strong relationships with both internal and external stakeholders</li> </ul>	Financial literacy  Excellent verbal + written  Communication skills Organised  Innovative  Project Management skills  Presentation skills  Stakeholder management skills, at senior levels	Business, Law or Commercial degree  5 years' experience in Financial services Product Management or Product Development RG146 desirable  Technical understanding of the fundamentals of the relevant Product type  Strong understanding of Regulatory and Legal obligations and competitive dynamics in the industry  Experience and great working knowledge of end to end product lifecycle, value chain and relevant stakeholders





## **Digital Product Manager**

Key Responsibilities	Key Competencies	Skills & Experience
<ul> <li>Support business development and acquisition;</li> <li>Driving and developing the execution of strategic plans for the Digital portfolio;</li> <li>Understanding and implementing regulatory change;</li> <li>Keeping up to date with current and emerging trends within the marketplace;</li> <li>Optimise client/customer experience and identify opportunities;</li> <li>Contribute to the design, development and launch of new products;</li> <li>Ensure a customer focus is applied to all digital developments;</li> <li>Effectively optimise the product suite for the business;</li> <li>Project Managing remediation activity;</li> <li>Evaluate competitiveness, cost and pricing of products and services, and providing recommendations of solutions and improvements;</li> <li>Product lifecycle management;</li> <li>Providing subject matter expertise and Product sponsorship in enterprise projects;</li> <li>Complex reporting and analytics;</li> <li>Develop and maintain strong relationships with both internal and external stakeholders</li> </ul>	Commercially focused  Excellent verbal + written  Communication skills  Digital focused  Innovative  Project Management skills  Technically minded  Stakeholder management skills, at senior levels	Business, Law or Commercial degree  5 years' experience in Financial services Product Management or Product Development RG146 desirable  Technical understanding of the fundamentals of the relevant Product type  Experience and great working knowledge of end to end product lifecycle, value chain and relevant stakeholders  Strong digital background





# **Senior Product Manager**

Key Responsibilities	Key Competencies	Skills & Experience
<ul> <li>Lead all aspects of the product life cycle including market analysis, product requirements, pricing and coordination of implementation;</li> <li>Accountability for maintaining a profitable, compliant, customer focused product portfolio;</li> <li>Developing the long-term vision, roadmap and strategy for the product suite to meet profitability and customer objectives;</li> <li>Ensure operational and compliance risks are effectively managed;</li> <li>Draft technical updates and review and sign offs of process and procedures, marketing materials, customer facing communications and operational training documents;</li> <li>Draft and present board papers;</li> <li>Support, influence and present to senior management on matters that require decisions and escalations;</li> <li>Manage, mentor and lead a team of Product professionals;</li> <li>Actively manage relationships with key stakeholders and work closely with distribution channels to better understand customer requirements;</li> <li>Recognising, monitoring and responding to legislative changes, including analysing impacts to the operations and product areas;</li> <li>Providing technical Subject Matter Expert support and technical oversight to operations and product teams;</li> <li>Attend scheduled meetings with clients in conjunction with the sales team</li> </ul>	Excellent financial literacy  Commercially minded  Strategic Strong written + verbal communication skills  Excellent presentation skills  Strong leadership skills  Technically minded  Innovative	Master of Business Administration or Master of Finance  CFA (investment related roles)  7 years' experience in Product Management/Product Development  RG146 desirable  Leadership Training/qualification





#### **Product Owner**

Key Responsibilities	Key Competencies	Skills & Experience
<ul> <li>Driving the Product Strategy and enhancing the product;</li> <li>P&amp;L ownership of the product and budget delivery;</li> <li>Product and project leadership role in an agile delivery environment;</li> <li>Manage and coach delivery team around delivering outcomes in an agile framework;</li> <li>Responsible for prioritising market needs into the delivery funnel;</li> <li>Expert knowledge and insights of the product including legal structures, risk frameworks, fiduciary/Responsible Entity obligations, and regulatory environment;</li> <li>Stakeholder and Product mapping and strategic stakeholder management;</li> <li>Gatekeeper of any new change or fixes that need to be made to the retail technology eco-system;</li> <li>Technology capacity planning;</li> <li>Security of Platforms;</li> <li>Accountability for day to day decisions to enable continuous delivery of product changes and enhancements</li> </ul>	Project management skills  Presentation skills  Organised  Excellent verbal + written communications skills	Master of Business Administration or Master of Finance  CFA (investment related roles)  Leadership Training/qualification  7 years' experience in Product Management/Product Development  Lean/Six Sigma or equivalent Project Management qualifications





### **Head of Product**

Key Responsibilities	Key Competencies	Skills & Experience
<ul> <li>Develop and implement high quality products and pricing that competitively meets the needs of the target segments while achieving profitable targets;</li> <li>P&amp;L Ownership of the full product suite;</li> <li>Develop, lead and execute the Product strategy;</li> <li>Lead the project planning for product development initiatives;</li> <li>Monitor key business performance metrics, adherence to compliance and regulatory obligations, work progress on key initiatives/projects and staff engagement and productivity</li> <li>Key member of the Senior Leadership team;</li> <li>Management of expenses and setting of remuneration for the Product team;</li> <li>Lead and mentor the Product team, coach and develop staff;</li> <li>Develop and maintain professional relationships with clients, service providers, vendors, auditors and internal departments;</li> <li>Work with regulators and governing bodies, consulting on proposed regulation changes;</li> </ul>	Strategic  Highly commercial  Acquisition focused  Disruptive thinker  Excellent leadership skills  Ability to influence at executive level  General management skills	Master of Business Administration or Master of Finance  CFA (investment related roles)  Leadership Training/qualification  10 years' experience in Product Management/Product Development  5 years plus in other functional area such as Marketing, Sales, Operations, legal or Risk.
<ul> <li>Provide approvals for material product changes, new product offerings and service lines;</li> <li>Provide executive sponsorship and steering committee representation on projects and represent the business in Board interactions;</li> </ul>		





#### Meet our Product team!



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